

# **WLEEEA, INC Executive Board**

## **Meeting Minutes**

March 16, 2015

### **I. Call to order**

Dave Constantineau called to order the regular meeting of the WLEEEA at 9:30am on March 16, 2015 at Schreiner's Fond du Lac WI.

### **II. Member's Present**

The following persons were present: Dave Constantineau, Scott Schermitzler, Eileen Donovan-Agnew, Kathy Schult, Dale Schmidt, Jeff Everett, Andrew Raatz, Jim Zywicki, Luis Lopes-Serrao.

### **III. Approval of minutes from last meeting**

Dale motioned approval of minutes, Luis second. Minutes approved.

### **IV. Treasurers Report**

- Debits/Credits from 2015 Conference: 15,550.91
- Audit: Name a committee for audit. Jeff, Jim and Chris for committee.
- Escrow Accounts: 4800 will go into escrow. Eileen will be added as a signature to the account.

### **V. 2015 Conference Debrief**

#### a) Facilities

- Sleeping rooms: Arrangements and separation of male and female floors worked. Board members get the larger rooms for next conference.
- Dining: Food and menu was good.

#### b) Competition

- Locations: The rooms worked. Work with the hotel regarding the temperature of the rooms.

- Judges/ Volunteers: Shoot/Don't Shoot- keep the flow going and keep critiques until after the scenarios are completed.

c) Opening/ Closing Ceremonies

- Positive feedback on the video. Put stairs on the other side of the stage for an entrance and separate exit to help with the flow of the awards ceremony flowing.

**VI. 2016 Conference**

- Date: January 28-31, 2016
- Facility: Chula Vista Resort
- Sleeping Rooms

Changes? – Board members get the larger rooms

- Meals: Keep the menu. Develop a plan with the meal tickets given with the registration packets. Each team is responsible for their tickets. Add additional fee for a family meal plan to purchase.
- Registration: Add a late registration fee. All must come to the board room and register to keep a better account. Coffee and cooler in the board room and look into keeping the board room for registration.
- Completion Events: No more than 4 members to a team and members cannot be substituted. Look into the possibility of events for kids that are looking at other avenues in law enforcement (dispatch?). Continue to look at a physical agility option.
- Hospitality Room: Move the networking room to the Presidential Suite.
- Vendors: Wave the fee
- Gifts/ Giveaways: Put items on the website to sell
- Committee Assignments

Facilities: Dave and Kathy; Fundraising: Drew and Luis; Competition: Dale, Jeff, and Chris; Events and Awards: Eileen, Kathy, and Dale; Vendors: Dave and Luis; Records: Kathy and Eileen

- **New Business**

- Explorer Leadership Training: Target for people in leadership (Hold two per area). One day course at \$20 per person. Look into curriculum.
- **Next Board Meeting Date:** May 27<sup>th</sup>
- **Adjourned:** Kathy motioned. Dale Seconded. Meeting adjourned at 11:04am.

Minutes submitted by: Eileen Donovan-Agnew